

NEEDHAM PUBLIC SCHOOLS

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Thursday, February 26, 2015

**Instrumental Musical Equipment (Wind and Percussion) Rental Services
& Optional Needham Public Schools Instrument Repairs
RFP# 16SCH003G**

BID ADDENDUM #1

The contract period for Instrumental Musical Equipment (Wind and Percussion) Rental Services and Optional Needham Public School Instrument Repairs is July 1, 2015 through June 30, 2018.

Please use the revised Bid Form III to develop your price proposal. Please disregard the Bid Form III included in the original bid document. If you intend on bidding for the Optional Needham Public School Instrument Repairs, please use Bid Form III-A found in the original bid document.

**BID FORM III
PRICE PROPOSAL FORM
NEEDHAM PUBLIC SCHOOLS**

The undersigned proposes to offer **Instrumental Musical Equipment (Wind & Percussion)) Rental Services and Optional Needham Public School Instrument Repairs** in accordance with the Scope of Services. This Price Proposal Form is to be signed by the individual authorized to negotiate for and commit the Proposer to a binding agreement. The bid price indicated on this form shall be construed to cover all costs incurred by the Contractor in the performance of this contract, excluding transportation to and from the camp. All bid prices are to be indicated in ink (or typewritten), and written in both longhand and numerals. If there appears to be discrepancy between these figures, the price indicated in longhand shall prevail.

Company Name: _____

PRICE PROPOSAL REQUIREMENTS:

The total contract price will be calculated on a per instrument basis, based on the quantities estimated below. In any given year during the contract term, the number of instruments may be more or less than the estimated quantities. Additionally, the number of rental months may be less than 12. Any increase or decrease will be at the unit prices specified on this form.

I. INSTRUMENT RENTAL BID PRICES:

A. YEAR ONE:

Instrument	Brand Name(s) + Model #	Est* Qty	Rental Rate Per Month	Total Annual Price (12 Mo) *	
Flute		30			A
Clarinet		30			B
Alto Saxophone		30			C
Tenor Saxophone		5			D
Oboe		5			E

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Trumpet		30			F
French Horn		6			G
Trombone		20			H
Keyboard Percussion (including practice pad/mallets/sticks)		30			I

	Total Annual Price (12 Mo) *	
SUBTOTAL INSTRUMENT RENTAL BID (A+B+C+D+E+F+G+H+I)=	\$	IA

B. Year Two and Three:

Year 1 Annual Price \$_____ (IA) x _____ % Increase/(Decrease)

=Year 2 Annual Price \$_____ . (IB1)

Year 2 Annual Price \$_____ (IB1)x _____ % Increase/(Decrease)

=Year 3 Annual Price \$_____ . (IB2)

C. Total 3 Years:

Year 1 Annual Price \$_____ (IA)

+ Year 2 Annual Price \$_____ (IB1)

+ Year 3 Annual Price \$_____ (IB2)

= 3 Year Total \$_____ .(IB3)

Three Year Total Price in Longhand:

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II. OPTIONAL MAINTENANCE (REPAIR AND REPLACEMENT) & INSURANCE BID PRICES:

A. YEAR ONE'

Instrument	Est* Qty	Maintenance/ Ins. Rate Per Month	Total Annual Price (12 Mo)*	
Flute	30			A
Clarinet	30			B
Saxophone	30			C
Oboe	5			D
Trumpet	30			E
Trombone	20			F
French Horn	5			G
Keyboard Percussion Kit	30			H
SUBTOTAL INSTRUMENT RENTAL BID (A+B+C+D+E+F+G+H)=			\$	IIA

B. Year Two and Three:

Year 1 Annual Price \$ _____ **(IIA) x** _____ **% Increase/(Decrease)**

=Year 2 Annual Price \$ _____ **.(IIB1)**

Year 2 Annual Price \$ _____ **(IIB1)x** _____ **% Increase/(Decrease)**

=Year 3 Annual Price \$ _____ **.(IIB2)**

C. Total 3 Years:

Year 1 Annual Price \$_____ (IIA)

+ Year 2 Annual Price \$_____ (IIB1)

+ Year 3 Annual Price \$_____ (IIB2)

= 3 Year Total \$_____ (IIB3)

Three Year Total Price in Longhand:

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III. SUMMARY TOTAL

3 YEAR TOTAL INSTRUMENT RENTAL BID _____ (IB3)

+

3 YEAR TOTAL REPAIR & MAINTENANCE BID _____ (IIB3)

=

3 YEAR GRAND TOTAL BID PRICE _____

GRAND TOTAL BID PRICE (IN LONG HAND) _____

Should the proposer require additional hours, employees, consultants, subcontractors or other assistance to complete the work required and/or meet the performance or quality requirements under this RFP, the proposer shall do so at no additional cost to the Needham Public Schools.

Signature of Bidder *: _____

Name of Bidder: _____

Title of Bidder: _____

Date: _____

* If a partnership, additional partners should sign below:

Signature: _____

Signature: _____

Name: _____

Name: _____

Date: _____

Date: _____

Signature: _____

Signature: _____

Name: _____

Name: _____

Date: _____

Date: _____